



St Herbert's RC Primary School, Edward Street, Chadderton. OL9 9SN

0161 633 1318

Email [info@stherberts.oldham.sch.uk](mailto:info@stherberts.oldham.sch.uk)

**ASSISTANT LEARNING CENTRE CO-ORDINATOR  
(BEFORE & AFTER SCHOOL/HOLIDAY CLUB)**

**Salary:**

Grade 2 (SCP13 – 17) £16,491 - £17,772 pro rata

Grade 3 (SCP16 – 21) £17,419 - £20,138 pro rata

Pay and grade dependant on experience and qualification.

**Working Pattern:** Permanent, Full Year

**Working Hours:** 25hrs per week in term time 7.30am-9.00am & 2.00pm-5.30pm (Before & After School Club)

40hrs per week in school holidays 8.00am-5.00pm (6 weeks Holiday Club throughout the year)

The Governors of St Herbert's School wish to appoint a person for the role of Assistant Learning Centre Co-Ordinator, who is trained to NVQ level 2/3 in Child Care, Playwork or equivalent.

St. Herbert's is a "Good" happy and caring school with very high standards expected for all our children.

You will :

- Have experience of working with children aged 3-11 years.
- Be someone who works hard to develop children's potential and move them on in learning through play.
- Be a practising Catholic/Christian is desirable, but not essential. Candidates would need to be willing to support the school's aims mission and religious character.

We can offer:

- High standards of pupil discipline and behaviour.
- Strong, supportive and friendly staff.

***St Herbert's RC Primary School is committed to safeguarding and promoting the welfare of all children. This appointment will be subject to a full enhanced DBS check and references will be taken up.***

To apply for this position, please download the application form and supporting documentation and send the completed form to [info@stherberts.oldham.sch.uk](mailto:info@stherberts.oldham.sch.uk) or by hand/post to the school office, by the closing date listed below. ***Please note, it is the CES application form that must be submitted.***

Visits to the school are welcomed and encouraged. Please contact the school office on 0161 633 1318 to make an appointment.

**Closing Date: Noon 1<sup>st</sup> Feb 2018**

**Short listing: 1<sup>st</sup> Feb 2018**

**Interviews: 9<sup>th</sup> Feb 2018**