



St. Clare's R.C. Primary School

VACANCY

Teaching Assistant Level 1 (SEN) Temporary linked to SEN Funding

Grade 3 Points 12-16 Salary: £15,823 - £17,169 (pro rata) Term Time Only
Part-time 20 hours per week Term Time Only

The Governors of St. Clare's R.C. Primary School are looking to recruit an experienced Teaching Assistant Level 1 (SEN) to work under the direction of the SENCO.

It would be preferable if the applicant's areas of expertise are:-

- Autism
- ADHD (preferable)
- One to One Special Educational Needs

In addition to this, it would be preferable if the applicant also had the following:-

- The flexibility to work in both KS1 and KS2
- At least 2 years' experience of working in a primary or special school
- Experience of working with children/young people with social, emotional and behavioural difficulties; communication difficulties; severe profound or complex learning difficulties, where appropriate
- Numeracy/Literacy skills (at a level equivalent to NQF Level 2)
- Completion of the Teaching Assistant Induction Programme
- Ability to relate well to children and adults
- Ability to work as part of a team
- An understanding of the role of the Teaching Assistant and other professionals working in the classroom
- Ability to use relevant technology e.g. photocopier, computer
- Understanding of the National/Foundation Stage Curriculum and other basic learning programmes/strategies
- Basic understanding of child development and learning
- Willingness to undertake First Aid Training as appropriate

Personal Style and Behaviour

- Tact and diplomacy in all interpersonal relationships with the public, pupils and colleagues at work
- Self-motivation and personal drive to complete tasks to the required timescales and quality standards
- The flexibility to adapt to changing workload demands and new school challenges

- Personal commitment to ensure support is equally accessible and appropriate to the diverse needs of the pupils
- Personal commitment to continuous self-development
- Personal commitment to continuous school improvement
- Be willing to consent to a DBS check

St Clare's R.C. Primary school is fully committed to safeguarding and promoting the welfare of children and young people. This position requires an enhanced DBS disclosure.

We are an Equal Opportunities Employer and we positively welcome applications from all candidates regardless of age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

Closing Date for Applications: **12 Noon** on Wednesday 27th September 2017
(Please Note: Applications received after this time/date will not be considered)

Shortlisting: Thursday 28th September 2017

Interviews will be held on: A.M. Friday 6th October 2017

Start Date: As soon as possible.

**For an application pack, job description and person specification, please contact:
Barbara Oliver on**

b.oliver@st-clares.manchester.sch.uk