

St. Ethelbert's RCP School
Melbourne Road
Deane
Bolton
BL3 5RL

Tel: 01204 333036

Employer: Governors, St. Ethelbert's RCP School
Location: St. Ethelbert's RCP School, Bolton, BL3 5RL
Salary: T4-T9 - depending on experience
Salary Grade: Qualified Teachers
Working Pattern: Part Time
Working Hours: 2 days per week
Contract Type: Permanent
Closing date: Friday 5th November 2021 at 4pm
Job Type: SENCO
Shortlisting: Monday 8th November 2021
Interviews: Tuesday 16th November 2021

The governors of St. Ethelbert's are seeking to employ an inspirational part-time SENCO to further develop and lead inclusion and SEND within the school and join our highly committed team. Ideally, the successful candidate will take up their role in January 2022, but if possible, following all necessary checks, may start sooner. The post is part-time, for two days per week – the exact days will be negotiated following interview, and can be flexible. The SENCO has a designated intervention room in which to carry out the role. The school is committed to providing up to date training for all staff.

The successful applicant will:

- have day to day responsibility for the coordination and record keeping of SEND provision to support individual pupils
- advise teachers and support staff on strategies to support pupils, who may or may not have diagnosed SEND, using the graduated approach to SEND provision
- If necessary, support children in class or in small group interventions
- Liaise with parents/ carers in line with the SEND policy and SEND Code of Practice
- Work with external agencies to provide the best outcomes for children with additional needs

The successful applicant must:

- be a qualified teacher with at least three years' experience
- hold the National SENCO Award or be working towards this qualification
- have experience of working with children with special needs
- have a thorough knowledge of the SEND Code of Practice
- have a good working knowledge of the Early Help process

Application forms and further details are available to download from the your greater jobs website, [Home | greater jobs](#), and the School's website www.st-ethelberts.bolton.sch.uk

Applications to be returned to:

Mrs Mandy Messham
Headteacher
St. Ethelbert's RCP,
Melbourne Road,
Deane,
Bolton
BL3 5RL

Tel: 01204 333036

Alternatively, applications may be e-mailed to:

office@st-ethelberts.bolton.sch.uk

The school is committed to safer recruitment practice and pre-employment checks will be undertaken before any appointment is confirmed. This post is subject to an enhanced disclosure from the Disclosure and Barring Service (DBS). The school is committed to safeguarding and promoting the welfare of children and young people and it expects staff and volunteers to share this commitment.