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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Location/Site** | Diocesan /Salford/ Wardley Area. | | | | **Risk Assessment No:** | | 001 | **Date:**  **Completed:** | | | | | 01/10/21 | **Total Pages:** | | 4 |
| **Name of**  **Activity/Service:**  **Date:** | Diocesan Climate Walk from Salford Cathedral to Laudato Si  10th October 2021 | | | | | | | **Completed by:** | | | | | LL (In consultation with EG/SB) | | | |
| **Persons at Risk:** |  | |  |  | | **All people** | | **Reviewed by:** | | | | | MM | | | |
|  | |  |  | | **✓** | |
| **Hazard** | | **Existing control measures** | | | | | | | **Initial risk\*** | | | **Proposed control measures, to reduce risk** | | | **Overall Risk Rating** | |
| **L** | **S** | **R** |
| **Covid 19** | | * This is an outdoor event and people will be advised to sanitise hands etc. * All used surfaces including door handles to be wiped clean after the event especially in the outdoor classroom if people need to sit down. * Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects. * Keep doors and windows open for good ventilation. (Outdoor event). * All people will be reminded of the social distancing guidelines when possible. | | | | | | | 3 | 4 | 12 | * Put signs to remind people to wash/sanitize their hands and to social distance. * Hand sanitizer will be provided. * Attendees advise not to come if suffering from symptoms | | | ***Moderate*** | |
| **Traffic Management & Parking** | | * Walkers will be dropped off at Salford Cathedral and the drivers will leave their cars at Wardley. * Drivers will be driven back to start the walk at the Cathedral. * Additonal parking is in place at the cemetery. | | | | | | | 2 | 3 | 6 | * Cars used to have buisness insurance and masks to be worn when in the car. | | | ***Low*** | |
| **Walking** | | * Leaders to be positioned along the line of the walk: * MP will lead the walk from the front. * EG/SB will be in the middle of the walk. * LL will be at the end. * Communication throughtout to ensure there are no issues along the route and people will be advised to keep to the pavement when walking near the road. * There will be 3 planned stops en route:   + St James, Pendleton   + Ss Peter and Paul, Salford   + St Charles, Swinton * (People will have the opportunity to stop here for a break). * Leaders will carry first aid kits and this will be briefed to the walkers at the beginning. | | | | | | | 2 | 2 | 4 | * Reflective Jackets to be worn by the leaders of the walk to ensure they are easily identified. * Climate Walk WHATSapp group to be set up prior to the walk for the communication amongst the leaders. * Walkers to be monitored throughout to ensure they are ok to walk. | | | ***Low*** | |
| **Weather** | | * This is an outdoor event and the weather may have an impact. * People have been asked to dress in accordance with the weather conditons. | | | | | | | 2 | 2 | 4 | * To be monitored. | | |  | |
| **Slips, trips and falls:** | | * Any slips/falls will be dealt with immediately and if medical attention is required, an ambulance will be called for. * One nominated leader (LL) to stay with the injured along with a first aider (if required). | | | | | | | 1 | 3 | 3 | * Regular communication throughout the walk with the leaders to monitor peeople’s ability to walk. | | | **Low** | |
| **Injury or First Aid situation** | | * First aid equipment is located with the leaders. * There will be an appropriate designated qualified first aiders on site. Name of designated 1st Aiders: * SB * MP * Telephones are available for calling emergency services (If a minor injury occurs, carry out relevant First Aid. If a major injury request support from emergency services i.e. 999 ambulance). | | | | | | | **2** | **2** | **4** | * All accidents or incidents recorded accordingly (templates with the leader). | | | ***Low*** | |
| **Welfare Facilities** | | * Adequate Welfare facilities are available including toliets at each Church and the PP have been notified in advance to ensure the facilities are available to use. * All attendees to sanitize their hands before and after entering toilets. | | | | | | | **2** | **2** | **4** | * All people are to stay in designated areas only and are not to enter any unauthorised areas. | | | ***Low*** | |
| **Safeguarding** | | * All children/young people will need to be accompanied by an adult. * Any photographs taken must be on a diocesan/parish device. * All leaders have been safely recruited by the Diocese of Salford. * All children/young people attending will be under the supervision of their parent/carer/group leader. | | | | | | | **1** | **3** | **3** | * If an unaccompanied minor turns up, LL will speak to the young person who will inform parent/carer – if no number available, advice will need to be sought from the safeguarding office (to be asked in advance). | | | ***Low*** | |
| **Dogs** | | * People who choose to bring their dogs will be reminded to keep them on a lead and they remain under the supervision of their owners along with the responsibility this holds. | | | | | | |  |  |  | * To be monitored. | | |  | |

• Telephone are available for calling emergency services (If a minor injury occurs, carry out relevant First Aid. If a major injury request support from emergency services i.e. 999 ambulance).

**Risk/Priority Indicator Key**

|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Severity (Consequence)** | |  | **RISK / PRIORITY INICATOR MATRIX** | | | | | | | | | |
| Negligible (Slight Bruising, Soreness or Slight Burn | **1** |  | **LIKELIHOOD** | **5** | **5** | **10** | | **15** | | **20** | | **25** |
| Slight (Minor Injury, Bruising or Slight Sprain) | **2** |  | **4** | **4** | **8** | | **12** | | **16** | | **20** |
| Moderate (Fracture, Serious Injury or Severe Burn) | **3** |  | **3** | **3** | **6** | | **9** | | **12** | | **15** |
| High (Hospitalisation, Major Injury, Disablement) | **4** |  | **2** | **2** | **4** | | **6** | | **8** | | **10** |
| Very High (Death, Fatality, Life changing Disability, Closure) | **5** |  | **1** | **1** | **2** | | **3** | | **4** | | **5** |
|  | |  |  | | **1** | **2** | | **3** | | **4** | | **5** |
| **Likelihood** | |  | **SEVERITY (CONSEQUENCE)** | | | | | | | |
| Highly Unlikely, Improbable, Very Unlikely | **1** |  |  |  |  | |  | |  |  |  | |
| Unlikely | **2** |  | **Summary** | | **Suggested Timeframe** | | | | | | | |
| Possible, Potential, May happen | **3** |  | **21-25** | **V High** | **STOP** Immediately **DO NOT** Undertake the Task look and at another process | | | | | | | |
| Highly Likely to cause Injury | **4** |  | **12-20** | **High** | Stop and Implement further measures as soon as possible before Proceeding | | | | | | | |
| Unavoidable, Almost Certain, Imminent | **5** |  | **6-11** | **Medium** | Within next 3-6 Months | | | | | | | |
|  | |  | **1-5** | **Low** | Whenever viable to do so 6 – 12 Months | | | | | | | |

***If the severity is assessed as 2, and likelihood assessed as 3, then the risk classification will be 2 x 3 = 6 – Medium***