PROFESSIONAL AGREEMENT

An Agreement to undertake professional services in respect of building work to school premises   
in the ownership of the Salford Roman Catholic Diocesan Trustees.   
For use when no other formal agreement is in place

|  |  |
| --- | --- |
| Name of School: |  |
| Address:  Post Code: |  |
| Telephone Number: |  |
| Local Authority: |  |
| Nature of Work | |
|  | |
| Finance | |
| Estimated Cost of Project including VAT and Fees | £ |

### *The Governing Body of* *School hereby appoints* (Company), *Tel:*

### *as*       *, to provide professional services for the proper execution of the works described above at the budget cost shown, and will comply with the legal, financial and other requirements of the Education and Skills Funding Agency (ESFA), and the Diocese of Salford.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Fee expressed as a percentage of anticipated build cost | | % | | |
| Signed for the  Governing Body:  Chairman’s Signature: |  | | Date: |  |

### *The consultant being suitably qualified and able to undertake such work and having arranged appropriate professional indemnity, hereby accepts the appointment on the above terms and conditions.*

|  |  |  |  |
| --- | --- | --- | --- |
| Signed for the Consultant:  Position: |  | Date: |  |

*All professional fees and charges required for the proper execution of the works to be contained within the total fees approved by the Diocesan Project Officer and not to be payable before grant aid is available.*