## Salford Diocese LogoV2.jpgApplication to the DIOCESAN PROPERTY COMMITTEE FOR Capital Expenditure APPROVAL

To be returned to the Property Department

Cathedral Centre, 3 Ford Street, Salford, M3 6DP

Telephone 0161 817 2222 Option 2

Email: property@dioceseofsalford.org.uk

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## Form P1

Completion of this form is to ensure that you have the initial approval of the Diocesan Trustees’ Property Committee to proceed with proposed capital expenditure. Once received, the application will be acknowledged and notification of agreement to proceed or not will be sent following the first committee meeting after the submission is received.

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Name of Parish** | |  | | | | | | | |
| Parish Priest | |  | | | | | | | |
| Property  [e.g. church/presbytery/hall] | |  | | | | Parish Ref: | |  | |
| Address | |  | | | | | | | |
| Post Code | |  | | | | Telephone number | |  | |
| Email | |  | | | | | | | |
| **Nature of the proposed work**  [please describe briefly the proposed project] | | | | | | | | | |
|  | | | | | | | | | |
| **Name of Property Team Lead**  [where applicable] | | | | |  | | | | |
| **Finance** | £ | |  | | | | Current Account | | Deposit Account |
| Estimated cost  of the project |  | | Parish bank account balances | | | |  | |  |
| **Parish Finance Committee** | | | |  | | | | | |
| Have you consulted the Parish Finance Committee? | | | |  | | | | | |
| What is the view of the Parish Finance Committee of this project? | | | |  | | | | | |
| **Signature of the Parish Priest** | | | | |  | | | | |
| Date | | | | |  | | | | |

|  |  |
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| **FOR OFFICE USE ONLY** | |
| Application received |  |
| Application acknowledged |  |
| Approved by the Diocesan Property Committee to proceed |  |
| Project title assigned |  |
| Project number assigned |  |
| Approval notification sent |  |
| Comments | |