## Salford Diocese LogoV2.jpgSalford Diocese LogoV2.jpgApplication to the DIOCESAN PROPERTY COMMITTEE FOR ADDITIONAL EXPENDITURE APPROVAL

To be returned to the Property Department

Cathedral Centre, 3 Ford Street, Salford, M3 6DP

Telephone 0161 817 2222 Option 2

Email: property@dioceseofsalford.org.uk

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## Form P3

Completion of this form is to ensure that you have the approval of the Diocesan Trustees’ Property Committee for additional costs to a project. Notification of agreement to proceed or to make adjustments to the project will be sent following the first committee meeting after the submission is received.

|  |  |
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| **Name of Parish** |  |
| Parish Priest |  |
| Property[e.g. church/presbytery/hall] |  | Parish Ref: |  |
| Address |  |
| Post Code |  | Telephone number |  |
| Email |  |
| Project title[from approval letter] |  | Project number[from approval letter] |  |
| **Name of Property Team Lead**  |  |
| **Reasons for additional costs**[please describe briefly the reasons for additional costs] |
|  |
| Approved costs |  |
| Additional costs |  |
| Revised total costs |  |
| Grants Received |  |
| **Signature of the Property Team Lead** |  |
| Date  |  |
| **Signature of the Parish Priest** |  |
| Date  |  |

|  |
| --- |
| **FOR OFFICE USE ONLY** |
| Received |  |
| Acknowledged |  |
| Approved by the Diocesan Property Committee |  |
| Approval notification sent |  |
| Comments |