## report to the DIOCESAN property committee

## statement of final costs

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| Name of Parish: |       | Property[e.g., church/presbytery/hall] |       |
| Parish Priest: |       | Parish Reference: |       |
| Property Address: |       | Postcode: |       |
| Parish Priest Email: |       | Telephone Number: |       |
| Name of Consultant: |       | Project Number: |       |
| Project Title: |       |

|  |  |
| --- | --- |
| Final Cost of Project Including VAT and Fees: | £      |
| Approved Costs | £      |
| Building work | £      |
| VAT on building work | £      |
| Professional fees | £      |
| VAT on fees | £      |
| Furniture, fixtures & fittings | £      |
| Agreed Final Costs | £      |

### Please attach a copy of the agreed final account summary to this form.

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| Consultant Signature: |  | Date: |  |
| Parish Priest Signature: |  | Date: |  |

PLEASE RETURN TO: The Diocese of Salford at the above address.

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| **FOR OFFICE USE ONLY** |
| Received: |       | Approved by Diocesan Property Committee: |       |
| Acknowledged: |       | Approval notification sent: |       |
| COMMENTS |
|       |