## report to the DIOCESAN property committee

## statement of final costs

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| Name of Parish: |  | Property  [e.g., church/presbytery/hall] |  |
| Parish Priest: |  | Parish Reference: |  |
| Property Address: |  | Postcode: |  |
| Parish Priest Email: |  | Telephone Number: |  |
| Name of Consultant: |  | Project Number: |  |
| Project Title: |  | | |

|  |  |
| --- | --- |
| Final Cost of Project Including VAT and Fees: | £ |
| Approved Costs | £ |
| Building work | £ |
| VAT on building work | £ |
| Professional fees | £ |
| VAT on fees | £ |
| Furniture, fixtures & fittings | £ |
| Agreed Final Costs | £ |

### Please attach a copy of the agreed final account summary to this form.

|  |  |  |  |
| --- | --- | --- | --- |
| Consultant Signature: |  | Date: |  |
| Parish Priest Signature: |  | Date: |  |

PLEASE RETURN TO: The Diocese of Salford at the above address.

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| **FOR OFFICE USE ONLY** | | | |
| Received: |  | Approved by Diocesan Property Committee: |  |
| Acknowledged: |  | Approval notification sent: |  |
| COMMENTS | | | |
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