



## Higher Level Teaching Assistant (HLTA)

Salary: Grade 3B scp .23 - £26,999 pro rata.

Contract: Part time and permanent

Hours: 21.6 hours over three days

Starting date: Monday 28<sup>th</sup> February 2022

*This role is open to internal and external applicants.*

***At St Edmund's RC Primary School, we are looking to recruit an enthusiastic, skilled and committed Higher Level Teaching Assistant.***

The role will involve providing planned cover of classes and providing cover at short notice if the need arises across our primary age range. The role will include working alongside class teachers to plan sessions, deliver learning and assess pupil outcomes sharing regular feedback to class teachers

Part of the role will also involve providing TA support within classes, which will include:

- Supporting children's learning process
- Helping them to overcome any barriers they may experience
- Evaluating children's learning, providing accurate feedback on the children's achievement.

As a school, we can offer you

- A harmonious environment underpinned by Catholic values
- A motivated staff team working together to improve outcomes for all our children
- Pupils who enjoy learning and who are pleasant, polite, welcoming and proud of their school

The successful candidate will have:

- GCSEs at Grade C or above in English and Maths (or equivalent qualifications)
- Meet HLTA standards or equivalent qualification or had experience of covering classes and be willing to train to acquire the relevant qualifications
- Experience of relevant learning programmes /strategies/ codes of practice
- Understanding of relevant policies/ codes of practice and awareness of relevant legislation
- An ability to build good working relationships with both pupils and adults
- Good organisational skills, be flexible and creative

Currently, we would be open to external candidates visiting the school at the end of the working day to minimise any risks linked to COVID however, this may change if Local Authority guidance is updated.



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Tel: 0161 921 1940

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Website: [www.st-edmunds.salford.sch.uk/](http://www.st-edmunds.salford.sch.uk/)

Twitter: @st\_edmundsrc

Headteacher: Miss L. Moran

If you would like to arrange a visit or would like to talk about the role, please contact the school on 0161 921 1940. As we are a Catholic school, applicants must complete the CES application form in order to be considered for interview. The application form, job description and person specification are available by contacting the school business manager Val Lomax via email ([val.lomax@salford.gov.uk](mailto:val.lomax@salford.gov.uk))

Closing Date for Applications: Wednesday 19<sup>th</sup> January 2022

Application forms should be returned to [val.lomax@salford.gov.uk](mailto:val.lomax@salford.gov.uk)

Shortlisting: Friday 21<sup>st</sup> January 2022

Interview date: Friday 28<sup>th</sup> January 2022

Starting date: Monday 28<sup>th</sup> February 2022

We are committed to safeguarding and promoting the welfare of children and young persons. This appointment will be subject to Enhanced DBS Disclosure; Disclosure by association document; proof of the right to work in the UK and satisfactory references. We are an equal opportunities employer. Please note the proof of right to work in the UK will be required at interview. No CV's Accepted