**SALFORD ROMAN CATHOLIC DIOCESAN TRUSTEES REGISTERED** Registered Charity No 250037

Charity Gift Aid Declaration – **ORAL**

**Boost your donation by 25p of Gift Aid for every £1 you donate**

Gift Aid is reclaimed by the Charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**In order to Gift Aid your donation you must tick the box below:**

 I want to Gift Aid my donation and any donations I make in the future or have made in the past 4 years to:

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 I want to Gift Aid my Single donation of £ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Name of Parish**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**Parish Ref**\_\_\_\_\_\_\_\_\_

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**MY DETAILS (Please ensure all parts are completed to prevent delays in administration)**

Title\_\_\_\_\_\_\_\_\_\_\_\_

First name or initial(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block Capitals\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Surname\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Block Capitals\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Full home address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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Post Code\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Notes:**

* Donors may cancel an oral declaration retrospectively within a period of 30days after a copy of declaration is sent to them.
* Donors may cancel an oral declaration at any time with regard to donations made after the date of cancellation.
* Please Notify the Charity when you change your name or home address.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Protecting your Privacy**

This parish is part of the Diocese of Salford and a record of your personal information and donations will be held by the Diocese and stored securely on the Diocese’s database. We comply with data protection and marketing legislation. We do not transfer your data to third parties to use for their marketing or fundraising purposes. We (your parish and the Diocese) will use your details to administer your gifts. This may include sharing your information with external organisations working on our behalf such as IT support companies, or when required by law (e.g. to claim Gift Aid).

We would also occasionally like to send you news by post on the work of the Diocese and give you the opportunity to support future appeals.

🞎 **If you do not wish to receive these communications, please tick this box**

Many thanks for your support. You can read our full Privacy Notice at [www.dioceseofsalford.org.uk/privacy-policy](file:///%5C%5CSALFORD-DT01%5CGiftaid%5CDENISE%20Word%20shared%5CWORKING%20PAPERS%20GIFT%20AID%5CEVERYDAY%20WORKING%20PAPERS%5CGift%20aid%202019%5CGift%20Aid%20Forms%202019%5Cwww.dioceseofsalford.org.uk%5Cprivacy-policy) The Statement also contains details on how to opt-out of further communications from the Diocese if you change your mind at a later date and how to update your preferences.

**OFFICE USE ONLY**

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**Date of Declaration**

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**Date sent to Donor**