



The Roman Catholic Federation of Holy Name and Our Lady's

**Holy Name RC Primary School
Denmark Road
Moss Side
Manchester
M15 6JS**

**Our Lady's RC primary School
Whalley Road
Whalley Range
Manchester
M16 8AW**

Teaching Assistants – Level 3

Salary Scale: Grade 4 point 7 – 11

Fixed Term Contract One Year – Term Time only

1st September 2019– 31st August 2020

The Governors of Holy Name and Our Lady's Catholic Federation are seeking to appoint two Teaching Assistants, one per school, preferably with EYFS experience to join our Federation. The Governors and staff are working in close collaboration and have an Executive Headteacher over the two schools. On appointment the successful candidates will be contracted to work at one of the two schools but could be directed to work in either school.

We are looking for experienced, enthusiastic, dynamic and highly motivated teaching assistants who:

- are keen to work as part of a strong team in our Catholic Federation
- can demonstrate initiative when working with children
- have high expectations of children's behaviour
- are patient, flexible and energetic

Applicants should have GCSE Maths and English or the equivalent, as well as good communication skills and the ability to relate well to both children and adults.

We will offer you:

- An opportunity to join a Federation in which both schools have been outstanding in the last Section 48 Inspection.
- Happy, well behaved children who are eager to learn in an atmosphere where they all feel valued and respected
- A dedicated team of teachers and staff and a supportive Governing Body.
- A vibrant, fun and creative learning environment
- Positive, happy pupils from diverse backgrounds, who enjoy learning and are very well behaved, articulate and eager to learn

We warmly welcome and encourage all applicants to visit our school. For further information, an application pack (including a job description & person specification) and to make an appointment, please contact Kylie Wain on 0161 226 6303 or on admin@holyname.manchester.sch.uk or Carrie Hetherington on 0161 226 2767 or on admin@ourlady's-pri.manchester.sch.uk or download from the school's website. Please send completed application forms to head@holyname.manchester.sch.uk. Please note that all applicants must use the CES application forms.

Timeline for appointment process:

Closing Date	11th June
Shortlisting	12th June
Interviews	14th June

Our Federation is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. We will ensure that all our recruitment and selection practices reflect this commitment. The successful candidates will be subject to an enhanced Disclosure and Barring Service check along with other relevant employment checks.